

National Recognition

One of the most important features of the Australian Quality Training Framework is the national recognition of training organisations and qualifications including Statements of Attainment.

Under national recognition a registered training organisation must accept the credentials issued by another registered training organisation based in any State/Territory of Australia. Technical Advanced Training undertakes to ensure that all Certificates and Statements of Attainment issued by any other registered training organisation are accepted as valid. Your Qualification or Statement of Attainment issued by Technical Advanced Training will be recognised Australia wide under these arrangements.

Enrolment

Students are required to complete a Pre-Training Review form and an Enrolment Application form, available from Reception at Suite 15, 11 – 17, Pearcedale Parade, Broadmeadows VIC 3047.

Further Information

Please contact reception.
Telephone +61 3 9309 0059
Facsimile +61 3 9309 7490
Email info@advancetraining.com.au

Technical Advanced Training
Suite 15, 11 – 17, Pearcedale Parade, Broadmeadows VIC 3047.

All Company policies, procedures and documentation are available online at: www.advancetraining.com.au



TOID #: 22274

Training Provider in:
Security ~ First Aid ~ Transport Security Protection ~
Security Management

**Suite 15, 11 - 17 PEARCEDALE PARADE
BROADMEADOWS VIC 3047**

Telephone +61 3 9309 0059
Facsimile +61 3 9309 7490
Email: info@advancetraining.com.au

A.B.N. 16 025 532 981



Registered Provider No. 22274

CPP20218

Certificate II in Security Operations

(Crowd Control / Unarmed Guard / Control Room)

Entry Level Requirement for Licensing in Victoria



Version 1 : 20240910



Course Aims & Objectives

The course will be designed to provide training for those wishing to gain employment in the security industry or those who may already be employed and need to renew their license. It will assist students in undertaking routine security officer duties and to follow established practices in the workplace in a safe manner. It will also develop skills in collecting, analysing and organising information, planning and organising activities and working with others.

Entry Requirements & Prerequisites

To work in the Victorian Security industry this course is the entry level requirement for licensing in Victoria to do Crowd Control, Unarmed Guard and or Control Room. You will need to be at least 18 years old to apply for a Security Licence. In addition you will be required to complete a fingerprinting hence, it is important you have and continue to maintain a clear criminal record. Technical Advanced Training will assist you in applying for your fingerprinting, name check and Individual Private Security Licence to the Licensing and Regulation Division (LRD) – Victoria Police.

Further information about complying with licensing requirements in Victoria can be obtained from Victoria Police, LRD on 1300 651 645 or licensingregulation@police.vic.gov.au

In addition to the above, you will be required to go through the institutes Pre-Training Review Process; this will include completing a Language, Literacy, Numeracy and Digital Appraisal. This is to ensure you have the skills required to successfully complete this training.

Literacy Language and Numeracy

If the Pre Training Review demonstrates that a student does not have language, literacy, numeracy and digital skills at the required ACSF level II, appropriate supports and adjustments will be made to support students to develop the level of language, literacy and numeracy required, or students will be referred to a more appropriate course.

Assessment

Students will be required to be assessed in this program, to show that they have achieved the skills and knowledge set out in the competency standards/ modules.

Assessments include open book questions, scenarios, role plays and a closed book test. Cardio pulmonary resuscitation and defensive tactics training must be demonstrated to a satisfactory standard. Students must be competent in all units and meet attendance requirements to obtain this qualification.

Resources & Facilities

TAT will provide you with the required learning resources and equipment. Classes will be conducted as required in an appropriate learning environment. We recommend you bring an exercise book to keep track of your learning.

Completion Requirements and Duration

To achieve this qualification the student must have demonstrated competency against all 14 units from below:

- HLTAID011 Provide first aid
- CPPSEC2102 Apply legal and procedural requirements to work effectively within a security team
- CPPSEC2105 Provide quality services to a range of security clients
- CPPSEC2103 Apply WHS, emergency response and evacuation procedures to maintain security
- CPPSEC2104 Apply risk assessment to select and carry out response to security risk situations
- CPPSEC2113 Escort and protect persons and valuables
- CPPSEC2107 Patrol premises to monitor property and maintain security
- CPPSEC2108 Screen people, personal effects and items to maintain security
- CPPSEC2109 Monitor and control access and exit of persons and vehicles from premises
- CPPSEC2101 Apply effective communication skills to maintain security
- CPPSEC2106 Protect self and others using basic defensive techniques
- CPPSEC2110 Monitor and control individual and crowd behaviour to maintain security
- CPPSEC2111 Apply security procedures to manage intoxicated persons
- CPPSEC2112 Apply security procedures to remove persons from premises

The course will run Monday to Friday each week. The class runs for 18 days. You must complete a minimum of 177 hours of training. This comprises of 96 hours of face-to-face class-room learning, 48 hours of self-paced learning and 36 hours of revision/reading. Courses can be scheduled as Face-to-Face or Blended learning.

Course Fees & Charges

Students that are eligible to undertake training under the Victorian Training Guarantee (Government Funding) will cost:

- \$50.00 for Health Care Card Holders
- \$250.00 for Non-Health Care Card Holders

This price includes all workbooks. The above fees are required prior to course commencement for administration and enrolment fee.

For government funding eligible students all cancellation requests made 3 days prior to course commencement date will incur a \$50.00 fee for Health Care Card holders or \$150.00 for non-Health Care Card holders. The incurred fee is an administration and enrolment fee.

For full fee paying students, the course will cost \$1,200.00 for the day class and \$1,500 for the evening class, all workbooks are included. A minimum payment of \$250.00 is required prior to

course commencement for administration and enrolment fee. All cancellation requests made 3 days prior to course commencement date will incur a \$150.00 administration and enrolment fee. Once courses have commenced, the organisation will not approve refunds or transfers under any circumstances.

Technical Advanced Training reserves the rights to cancel or postpone the course commencement date with low enrolment numbers up to two days prior to the course commencement date. Should a course be cancelled or postponed, you will be notified either by mail, telephone or email. Cancellation of a program by Technical Advanced Training will result in a full refund.

Work Outcome

Once you are licensed you may able to work in the following areas:

- Licensed venues, casinos
- Corporate security (conciierge)
- Gatehouse
- Mobile patrols
- Aviation, Seaports
- Sporting events

Articulation & Pathways

Student's seeking to work in a specialized field or broaden their employment opportunities is encouraged to study CPP31318 Certificate III in Security Operations.

Recognition of Prior Learning

Students may apply for course credits, advanced standing or exemptions if they are able to provide evidence that demonstrates that they have attained competency.

Competency may have been attained through formal and informal training, work experience and life experience.

Applications must be made on an official RPL Application form, available from the reception or website.

RPL Fees & Charges

RPL Application Fee: \$250.00

Total cost of RPL including application fee: \$1000.00

Complaints

Students may access the Complaints Policy through the course Coordinator/ Director or visit our website, www.advancetraining.com.au