

## National Recognition

One of the most important features of the Australian Quality Training Framework is the national recognition of training organisations and qualifications including Statements of Attainment.

Under national recognition a registered training organisation must accept the credentials issued by another registered training organisation based in any State/Territory of Australia. Technical Advanced Training undertakes to ensure that all Certificates and Statements of Attainment issued by any other registered training organisation are accepted as valid. Your Qualification or Statement of Attainment issued by Technical Advanced Training will be recognised Australia wide under these arrangements.

## Enrolment

Students are required to complete a Pre-Training Review form and an Enrolment Application form, available from Reception at Suite 15, 11 – 17, Pearcedale Parade, Broadmeadows VIC 3047.

## Further Information

Please contact reception.

Telephone +61 3 9309 0059

Facsimile +61 3 9309 7490

Email [info@advancetraining.com.au](mailto:info@advancetraining.com.au)

Technical Advanced Training

Suite 15, 11 – 17, Pearcedale Parade, Broadmeadows VIC 3047.

All Company policies, procedures and documentation are available online at: [www.advancetraining.com.au](http://www.advancetraining.com.au)



TOID #: 22274

Training Provider in:

Security ~ Screening ~ Early Childhood  
First Aid ~ R.S.A ~ Training & Assessment  
Risk Management

**Suite 15, 11 - 17 PEARCEDALE PARADE  
BROADMEADOWS VIC 3047**

Telephone +61 3 9309 0059

Facsimile +61 3 9309 7490

Email: [info@advancetraining.com.au](mailto:info@advancetraining.com.au)

A.B.N. 16 025 532 981



Registered Provider No. 22274

CPP31318

# Certificate III in Security Operations

(Screening/Control Room/  
Baton & Handcuffs)



Version 1: 20210323

## Course Aims & Objectives

The course will be designed to provide training for existing security license holders to gain employment in the security industry as a Control Room Operator or Checkpoint Screening Officer. It will assist students in undertaking routine security officer screening duties and to follow established practices in the workplace in a safe manner.

It will also develop skills in collecting, analyzing and organizing monitoring software information to better monitor alarms and respond to security surveillance.

## Entry Requirements & Prerequisites

The entry requirements for the CPP31318 Certificate III in Security Operations course is to have a Valid Security Licence.

You will be required to go through the institutes Pre-Training Review Process; this will include completing a Language, Literacy and Numeracy Appraisal. This is to ensure you have the skills required to successfully complete this training.

## Literacy Language and Numeracy

Assistance and support will be provided with Literacy, Language and Numeracy issues.

## Assessment

Students will be required to be assessed in this program to demonstrate they have achieved the skills and knowledge set out in the competency standards/ modules.

Assessments include open book questions, practical demonstration on Cabin X-ray Machine, ETD, HHMD, WTMD, Alarm Monitoring Software, CCTV Monitoring, Apply and use of Baton and Handcuffs and a closed book test. Course Duration is 31 days face to face delivery from 8.30am to 5.30pm.

## Resources & Facilities

Students will be provided with the required learning resources and equipment. Classes will be conducted as required in an appropriate learning environment.

## Completion Requirements and Duration

To achieve this qualification the student must have demonstrated competency against all units below:

- BSBFLM312 Contribute to team effectiveness
- CPPSEC3105 Coordinate provision of quality security services to clients
- CPPSEC3106 Gather, organise and present security information and documentation
- HLTWHS003 Maintain work health and safety
- CPPSEC3101 Manage conflict and security risks through negotiation
- CPPSEC3102 Maintain operational safety and security of work environment
- CPPSEC3103 Determine and implement response to security risk situation
- CPPSEC3104 Coordinate monitoring and control of individual and crowd behaviour
- CHCCCS020 Respond effectively to behaviours of concern
- CPPSEC3124 Prepare and present evidence in court

### Additional Elective Units – Baton and Handcuffs

- CPPSEC3110 Control persons using batons
  - CPPSEC3111 Restrain persons using handcuffs
- ### Additional Elective Units – Control Room
- PMAOMIR210 Control evacuation to muster point
  - CPPSEC3125 Implement security procedures to protect critical infrastructure and public assets
  - CPPSEC3107 Monitor security and coordinate response from control room
  - CPPSEC3108 Store, protect and dispose of security information
  - CPPSEC3109 Use and maintain security databases and compile reports
  - CPPSEC2114 Monitor electronic security equipment and respond to alarm events

### Additional Elective Units – Checkpoint Screening

- CPPSEC2108 Screen people, personal effects and items to maintain security
- CPPSEC3128 Conduct security screening using walk-through metal detection equipment
- CPPSEC3130 Conduct security screening using hand-held metal detectors
- CPPSEC3129 Conduct security screening using explosive trace detection equipment
- CPPSEC3127 Apply x-ray interpretation procedures

The Checkpoint Screening units are a skill set of the Certificate II/III in Security Operations.

Course Duration is 31 days face to face delivery from 8.30am to 5.30pm. In addition to the face-to-face classroom learning you will need to commit to approximately 2 hours each day of study/revision through the training to complete the units in this course.

## Course Fees & Cancellation Charges

Students eligible to undertake training under the Skills First (Government Funding) will cost:

- \$80.00 for Concession Card Holders
- \$400.00 for Non-Concession Card Holders

This price includes all workbooks. The above fees are required prior to course commencement for administration and enrolment fee. For government funding eligible students all cancellation requests made prior to course commencement date will incur a \$50.00 fee for Concession Card holders or \$150.00 for non-Concession Card holders.

The incurred fee is an administration and enrolment fee.

For full fee paying students, the course will cost \$3000.00 including all workbooks, subject to price change. A minimum payment of \$250.00 is required prior to course commencement for administration and enrolment fee. All cancellation requests made prior to course commencement date will incur a \$150.00 administration and enrolment fee. Once courses have commenced, the organisation will not approve refunds or transfers under any circumstances.

## Work Outcome

Types of work you may be able to gain once licensed:

- Checkpoint Screening Officer
- Control Room Operator
- Mobile Patrol Supervisor duties

## Articulation & Pathways

Students may wish to enrol into the following:

AVI20118 Certificate II in Transport Security Protection (Air Cargo Examination Officer)

AVI20118 Certificate II in Transport Security Protection (Domestic Airport Screening Officer)

AVI20118 Certificate II in Transport Security Protection (International Airport Screening Officer)

AVI20118 Certificate II in Transport Security Protection (Maritime Screening Officer)

CPP40719 Certificate IV in Security Management.

## Recognition of Prior Learning

Students may apply for course credits, advanced standing or exemptions if they are able to provide evidence that demonstrates that they have attained competency.

Competency may have been attained through formal and informal training, work experience and life experience.

Applications must be made on an official RPL Application form, available from the reception or website.

## RPL Fees & Charges

RPL Application Fee. \$250.00

- CPP31318 Units
- Level II First Aid Training
- Control Room
- Screening

Total cost of RPL including application fee: \$3000.00

## Complaints

Students may access the Complaints Policy through the course Coordinator/ Director or visit our website, [www.advancetraining.com.au](http://www.advancetraining.com.au)