



STUDENT TIMETABLE - CPP31318 Certificate III in Security Operations (Baton and Handcuffs / Checkpoint Screening)

Any days missed will require re-attendance for the corresponding day/s in a later course and may prevent progressing with the current course.
You will be unable to complete an assessment day/task for a unit if you have not been present for the information session for that specific unit.

CLUSTER 1 – Management and Client Services



CLUSTER 2 – Risk and Operational Safety – Con't

| Day 1 | Day 2 | Day 3 | Day 4 | Day 5 |
|---|--|--|--|---|
| <p>Student Support 0830 Hrs</p> <p>Introduction to Cluster 1 –</p> <ol style="list-style-type: none"> BSBFLM312 Contribute to team effectiveness, CPPSEC3105 Coordinate provision of quality security services to clients, CPPSEC3106 Gather, organise and present security information and documentation, HLTWHS003 Maintain work health and safety <p>Cluster 1 Slide Shows 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 1 Knowledge Assessment Questions (1-32) 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 1 Slide Shows 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 1 Knowledge Assessment Questions (33-67) 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Cluster 1 Slide Shows 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 1 Knowledge Assessment Questions (68-87) 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 1 Knowledge Assessment Questions (88-106) 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 1 – Practical Assignment 1 Brief 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Cluster 1 - Practical Assignment 1 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 1 - Practical Assignment 1 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 1 - Practical Assignment 1 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 1 - Practical Assignment 1 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Cluster 1 - Practical Assignment 2 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 1 - Practical Assignment 2 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 1 - Practical Assignment 3 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 1 - Practical Assignment 3 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Introduction to Cluster 2 –</p> <ol style="list-style-type: none"> CPPSEC3101 Manage conflict and security risks through negotiation, CPPSEC3102 Maintain operational safety and security of work environment, CPPSEC3103 Determine and implement response to security risk situation, CPPSEC3104 Coordinate monitoring and control of individual and crowd behaviour <p>Cluster 2 Slide Shows 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 2 Knowledge Assessment Questions (1-49) 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 2 Slide Shows 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 2 Knowledge Assessment Questions (50-92) 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> |
| Day 1 Assessment Tasks | Day 2 Assessment Tasks | Day 3 Assessment Tasks | Day 4 Assessment Tasks | Day 5 Assessment Tasks |
| Cluster 1 – Learner Workbook Knowledge Assessment Questions (1-67) | Cluster 1 – Learner Workbook Knowledge Assessment Questions (68-106) | Cluster 1 – Practical Assignment 1 | Cluster 1 – Practical Assignment 2 Cluster 1 – Practical Assignment 3 | Cluster 2 – Learner Workbook Knowledge Assessment Questions (1-92) |
| Day 1 Student Homework | Day 2 Student Homework | Day 3 Student Homework | Day 4 Student Homework | Day 5 Student Homework |
| Revise notes from today's class | Revise notes from today's class | Revise notes from today's class | Revise notes from today's class | Revise notes from today's class |



| | | | |
|--|---|--------------|------------------------------|
|   <small>TOID: 22274</small> | © Security Trainers Association Inc. | Version: 2.0 | Date Implemented: 01/06/2021 |
| | CPP31318 (BH / SCR) – Student Timetable | Page 1 of 6 | TAT Review Date: 15/09/2023 |
| | Approved by: STA and TAT | CEO Approval | AYDIN TAT |

| CLUSTER 2 – Risk and Operational Safety | | | CLUSTER 3 – Critical infrastructure and public assets | |
|--|--|--|--|--|
| Day 6 | Day 7 | Day 8 | Day 9 | Day 10 |
| <p>Student Support 0830 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 1 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 1 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 2 – Practical Assignment 1 Task 2 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 2 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 3 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 3 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 2 – Practical Assignment 1 Task 4 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 4 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 5 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 5 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 2 – Practical Assignment 1 Task 6 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 2 – Practical Assignment 1 Task 6 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Introduction to Cluster 3 CPPSEC3125 Implement security procedures to protect critical infrastructure and public assets</p> <p>Cluster 3 Slide Shows - Start from Slide 54 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 3 Knowledge Assessment Questions (64-85) 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 – 1300 Lunch</p> <p>Cluster 3 – Slide Shows 1300 Hrs – 1415 Hrs</p> <p>Cluster 3 Knowledge Assessment Questions (86-108) 1415 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 3 Practical Assignment Threat 3 Brief 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Cluster 3 Practical Assignment Threat 3 0800 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 3 Practical Assignment Threat 3 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 3 Practical Assignment Threat 3 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 3 Practical Assignment Threat 3 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> |
| Day 6 Assessment Tasks | Day 7 Assessment Tasks | Day 8 Assessment Tasks | Day 9 Assessment Tasks | Day 10 Assessment Tasks |
| Cluster 2: Practical Assignment 1 - Task1 & Task 2 | Cluster 2: Practical Assignment 1 – Task 3 & Task 4 | Cluster 2: Practical Assignment 1 – Task 5 & Task 6 | Cluster 3 – Learner Workbook Knowledge Assessment Questions (64-108) | Cluster 3 Practical Assignment Threat 3 |
| Day 6 Student Homework | Day 7 Student Homework | Day 8 Student Homework | Day 9 Student Homework | Day 10 Student Homework |
| Revise notes from today's class | Revise notes from today's class | Revise notes from today's class | Revise notes from today's class | Revise notes from today's class |

| CLUSTER 4 – Baton and Handcuffs | | | CLUSTER 6 | |
|---|---|--|--|--|
| Day 11 | Day 12 | Day 13 | Day 14 | Day 15 |
| <p>Student Support 0830 Hrs</p> <p>Introduction to Cluster 4</p> <ol style="list-style-type: none"> CPPSEC3110 Control persons using batons, CPPSEC3111 Restrain persons using handcuffs <p>Cluster 4 Slide Shows 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 4 Slide Shows 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 4 Slide Shows 1300Hrs to 1455Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 4 Slide Shows 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Cluster 4 Knowledge Assessment Questions (1-20) 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 4 Knowledge Assessment Questions (21-40) 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 – 1300 Lunch</p> <p>Cluster 4 Practical Skills Demonstration 1 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 4 Practical Skills Demonstration 1 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Student Support 0830 Hrs</p> <p>Cluster 4 Practical Skills Demonstration 2 0830 Hrs – 1025 Hrs</p> <p>Morning Break 1025 Hrs – 1035 Hrs</p> <p>Cluster 4 Practical Skills Demonstration 2 1035 Hrs – 1230 Hrs</p> <p style="text-align: center;">1230 - 1300 Lunch</p> <p>Cluster 4 Practical Skills Demonstration 3 1300 Hrs – 1455 Hrs</p> <p>Afternoon Break 1455 Hrs – 1505 Hrs</p> <p>Cluster 4 Practical Skills Demonstration 3 1505 Hrs – 1630 Hrs</p> <p>Student Support 1630 Hrs – 1700 Hrs</p> | <p>Screening Essentials = CPPSEC2108 Screen People, personal effects and items to maintain security 0830 Hrs – 1030 Hrs</p> <p>Morning Break 1030 Hrs – 1040 Hrs</p> <p>CPPSEC2108 Screen People, personal effects and items to maintain security</p> <p>Screening Essentials in class assessment workbook Questions (1-30) 1040 Hrs – 1230 Hrs</p> <p style="text-align: center;">12.30pm -1.00pm Lunch (Self-paced Learning)</p> <p>Screening Essentials = CPPSEC2108 Read Learner Guide Page 90 to 115</p> <p>Screening Essentials = CPPSEC2108 Practice Self-check questions on Page 116</p> | <p>Screening Essentials in class assessment workbook Questions (31-55)</p> <p>CPPSEC3128 Conduct security screening using walk-through metal detection equipment</p> <p>CPPSEC3130 Conduct security screening using hand-held metal detectors 0830 Hrs – 1030 Hrs</p> <p>Morning Break 1030 Hrs – 1040 Hrs</p> <p>CPPSEC3128 in class assessment Workbook Qs (1 - 11) CPPSEC3130 assessment Workbook Qs (1 - 13) Assessment Task 1 Situation 2, 3 Pre-Operational Checks (WTMD, HHMD) 1040 Hrs – 1230 Hrs</p> <p style="text-align: center;">12.30pm -1.00pm Lunch (Self-paced Learning)</p> <p>CPPSEC3129 Conduct security screening using explosive trace detection equipment Read Learner Guide Page 186 to 197 Practice Self-check questions on Page 200</p> <p>CPPSEC3127 Conduct security screening using x-ray equipment Read Learner Guide Page 136 to 150 Practice Self-check questions on Page 181</p> |
| Day 11 Assessment Tasks | Day 12 Assessment Tasks | Day 13 Assessment Tasks | Day 14 Assessment Tasks | Day 15 Assessment Tasks |
| | Cluster 4 – Learner Workbook Assessment 1 Knowledge Assessment Questions (1 - 40) Cluster 4 – Assessment 2 Practical Demonstration and Observation | Cluster 4 –Assessment 3 Scenario 2 Cluster 4 – Assessment 4 Scenario 3 | Screening Essentials workbook questions (1 - 30) | Screening Essentials workbook questions (31 - 55) CPPSEC3128 workbook questions (1 - 11) CPPSEC3130 workbook questions (1 - 13) Assessment Task 1 Situation 2, 3 Pre-Operational Checks (WTMD, HHMD) |
| Day 11 Student Homework | Day 12 Student Homework | Day 13 Student Homework | Day 14 Student Homework | Day 15 Student Homework |
| Revise notes from today's class | Revise notes from today's class | Revise notes from today's class | Revise notes from today's class | Revise notes from today's class |

| | | | |
|---|---|--------------|------------------------------|
|   | © Security Trainers Association Inc. | Version: 2.0 | Date Implemented: 01/08/2021 |
| | CPP31318 (BH / SCR) – Student Timetable | Page 3 of 6 | TAT Review Date: 15/09/2023 |
| | Approved by: STA and TAT | CEO Approval | AYDIN TAT |

| Day 16 | |
|---|--|
| <p>CPPSEC3129 in class assessment Workbook Qs (1-12)</p> <p>CPPSEC3127 Conduct security screening using x-ray equipment Slides 25 to 46 0830 Hrs – 1030 Hrs</p> <p>Morning Break 1030 Hrs – 1040 Hrs</p> <p>CPPSEC3127 CPPSEC3127 in class assessment Workbook Qs (1 to 15) Assessment Task 1 Situation 4 and 1 Pre-Operational Checks (ETD and X-ray) 1040 Hrs – 1230 Hrs</p> | |
| 12.30pm - 1.00pm Lunch | |
| <p>CPPSEC3127 Conduct security screening using x-ray equipment Assessment Task 2 Demonstration Screen People & Items 1300 Hrs – 1430 Hrs</p> <p>Afternoon Break 1430 Hrs – 1440 Hrs</p> <p>CPPSEC3127 Conduct security screening using x-ray equipment L3 PX-X-RAY (CABIN X-RAY MACHINE) Assessment Task 3 X-Ray Interpretation 1440 Hrs – 1630 Hrs</p> | |
| Day 16 Assessment Tasks | |
| <p>CPPSEC3127 workbook questions (1 - 15) CPPSEC3129 workbook questions (1 - 12)</p> <p>Assessment Task 1 Situation 4 and 1 Pre-Operational Checks (ETD and X-ray)</p> <p>Assessment Task 2 Demonstration Screen People & Items</p> <p>Assessment Task 3 X-ray Interpretation</p> | |

| | | | |
|---|---|---------------------|------------------------------|
|   <small>TOID: 22274</small> | © Security Trainers Association Inc. | Version: 2.0 | Date Implemented: 01/08/2021 |
| | CPP31318 (BH / SCR) – Student Timetable | Page 4 of 6 | TAT Review Date: 15/09/2023 |
| | Approved by: STA and TAT | CEO Approval | AYDIN TAT |

| UNIT NAME (CORE) | NOMINAL HRS | PART ASSESSMENT OF UNIT <input type="checkbox"/> | | | | | | | | | | | | | DAY UNIT DUE FOR FULL COMPLETION <input checked="" type="checkbox"/> | | | |
|---|-------------|--|---|---|---|---|---|---|---|---|----|----|----|----|--|--|--|--|
| | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | | | | |
| BSBFLM312 Contribute to team effectiveness | 40 | | | | | | | | | | | | | | | | | |
| CPPSEC3105 Coordinate provision of quality security services to clients | 16 | | | | | | | | | | | | | | | | | |
| CPPSEC3106 Gather, organise and present security information and documentation | 20 | | | | | | | | | | | | | | | | | |
| HLTWHS003 Maintain work health and safety | 40 | | | | | | | | | | | | | | | | | |
| CPPSEC3101 Manage conflict and security risks through negotiation | 16 | | | | | | | | | | | | | | | | | |
| CPPSEC3102 Maintain operational safety and security of work environment | 20 | | | | | | | | | | | | | | | | | |
| CPPSEC3103 Determine and implement response to security risk situation | 24 | | | | | | | | | | | | | | | | | |
| CPPSEC3104 Coordinate monitoring and control of individual and crowd behaviour | 16 | | | | | | | | | | | | | | | | | |
| CPPSEC3125 Implement security procedures to protect critical infrastructure and public assets | 60 | | | | | | | | | | | | | | | | | |
| CPPSEC3110 Control persons using batons | 30 | | | | | | | | | | | | | | | | | |
| CPPSEC3111 Restrain persons using handcuffs | 30 | | | | | | | | | | | | | | | | | |

| UNIT NAME (CORE) | NOMINAL HRS | PART ASSESSMENT OF UNIT <input type="checkbox"/> | | | DAY UNIT DUE FOR FULL COMPLETION <input type="checkbox"/> | | | | | | | | | | | | | | |
|--|-------------|--|----|----|---|--|--|--|--|--|--|--|--|--|--|--|--|--|--|
| | | 14 | 15 | 16 | | | | | | | | | | | | | | | |
| CPPSEC2108 Screen people, personal effects and items to maintain security | 60 | | | | | | | | | | | | | | | | | | |
| CPPSEC3128 Conduct security screening using walk-through metal detection equipment | 16 | | | | | | | | | | | | | | | | | | |
| CPPSEC3130 Conduct security screening using hand-held metal detectors | 4 | | | | | | | | | | | | | | | | | | |
| CPPSEC3129 Conduct security screening using explosive trace detection equipment | 8 | | | | | | | | | | | | | | | | | | |
| CPPSEC3127 Apply x-ray interpretation procedures | 4 | | | | | | | | | | | | | | | | | | |