

Acrobat Reader Software Announcement

If you have any problems when filling out the Student Enrolment Form you must do the following two steps:

Firstly, uninstall Acrobat Reader Software with Acrobat Reader Cleaner Tool.

After that, install a new Acrobat Reader Software in your

After that, install a new Acrobat Reader Software in your computer.

Step 1:Acrobat Reader Cleaner Tools Lin

https://labs.adobe.com/downloads/acrobatcleaner.html

Step 2:Download New Version Acrobat Reader.

https://get.adobe.com/reader/

RTO Provider No. 22274

Security Training ~ First Aid ~ R.S.A ~ Training Assessment - Risk Management

HEAD OFFICE: Suite 15, 11 - 17 Pearcedale Parade Broadmeadows Vic 3047

Student Enrolment / RPL Form

Please use CAPITAL LETTERS

1. PERSONAL DETAILS

Title	Mr/Mrs	/Miss/	Ms/Dr	etc

Full Name (Given Names + Surname or Family Name)

Sex (F or M) Date of Birth (dd/mm/yyyy)

Postal Address (Number/Street/PO Box etc.)

Suburb/City

Postcode (Format: XXXX)

Telephone Home (Format 03-0000-0000) Mobile (Format: 0400-000-000)

Email Address

Checklist for Approval	Yes	No
Have you ever been convicted of any offence in Australia or Overseas? (not traffic charges)		
Have you ever been found guilty of any offence without conviction being recorded? (not traffic charges)		
Do you have any charges pending against you? (not traffic charges)		
Have you ever received a diversion at court? (not traffic matter)		
(If your answer is yes to any of the above questions, this may warrant a refusal of license by the Police, visit www.police.vic.gov.au for further information)	Victori	an
Have you been living in Australia for over 12 months?		
I have read and understood all the above questions providing true answers		

<u>AVETMISS Information Collection</u> (R.T.O. Compliance Requirement)

RETURN COMPLETED FORM TO:

Technical Advanced Training, Suite 15 11 – 17 PEARCEDALE Parade, BROADMEADOWS VIC 3047 OR E: info@advancetraining.com.au

TEL: (03) 9309 0059 FAX: (03) 9309 7490

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2. LANGUAGE AND CULTURAL DIVERSITY

	u a Permanent Residen	it?	YES		NO			
Country	of birth?							
Town / (City of birth?							
Are you	ı an Overseas fee paying	g Student?	YES	NO				
Do you	speak a language othe	er than English	at home?	Y	ES NO			
Please	specify other language:							
How w	ell do you speak Englis	sh? (Please tick	one choice))				
	VERY WELL	WELL	NOT	WELL	NOT AT ALL			
Are voi	ս Aboriginal or Torres Տ	Strait Islander O	rigin? (Plea	se tick or	ne choice)			
are yee		YES, Aborigina			Straight Islander			
		_			_		NO	
ou cons	sider yourself to have a	disability, impa	airment or lo	ong term	condition?	YES	NO	
(If YES,	, then please indicate the	e areas of disabil	lity, impairme	ent or long	term condition, yo	ou may indicat	e more than one option)	
	Hearing / Deaf	Pi	hysical		Intellectual		Mental Illness	
	Acquired Brain	\	/ision		Medical Condition		Other: (specify)	
	Impairment	Н	earing	Medication or treatment				
 3.	What is you	r HIGHEST	Г СОМРІ) school lev	vel? (tick	one only)	
3.	What is you			L ETE!) school lev			
3.	Complet	r HIGHEST red Year 12 (VCE	E, form 6)	431 31) school lev	Comple	one only) ted Year 11 (form 5) Year 9 or lower (form 3)	
	Complet	ed Year 12 (VCE	E, form 6)			Comple	ted Year 11 (form 5)	
In wh	Complet Comp	ed Year 12 (VCE pleted Year 10 (fo	E, form 6)	at: YYYY)		Comple	ted Year 11 (form 5)	
In wh	Complet	ed Year 12 (VCE pleted Year 10 (fo	E, form 6)	at: YYYY)		Comple	ted Year 11 (form 5)	
In wha	Complet Comp	ed Year 12 (VCE bleted Year 10 (fo ete that school I dary school?	E, form 6) orm 4) evel? (Form	at: YYYY))	Comple	ted Year 11 (form 5)	
In wha	Complet Complete at year did you complete still attending second you SUCCESSFULLY complete Bachelon	ed Year 12 (VCE bleted Year 10 (for ete that school I dary school? ompleted any or	evel? (Form YE	at: YYYY)	ications?	Completed Completed YES NO vanced Diplor	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree	
In wha	Complet Complet Complet at year did you complet ou still attending second ou SUCCESSFULLY co	ed Year 12 (VCE oleted Year 10 (for ete that school I dary school? completed any or r Degree or High or Associate Diplo	e, form 6) fevel? (Form YE f the following forma	at: YYYY)	ications?	Completed Completed YES NO vanced Diplorert. IV or Adva	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician	
In wha	Complet Complet Complet at year did you complet ou still attending second ou SUCCESSFULLY co	ed Year 12 (VCE bleted Year 10 (for ete that school I dary school? ompleted any or r Degree or High or Associate Diplo	e, form 6) fevel? (Form YE f the following forma	at: YYYY)	ications?	Completed Completed YES NO vanced Diplorert. IV or Adva	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician Cert. II	
Are yo	Complet Complet Complet at year did you complet ou still attending second ou SUCCESSFULLY co	ed Year 12 (VCE oleted Year 10 (for ete that school I dary school? completed any or r Degree or High or Associate Diplo	e, form 6) fevel? (Form YE f the following forma	at: YYYY)	ications?	Completed Completed YES NO vanced Diplorert. IV or Adva	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician	
In wha	Complet Complete Comp	ed Year 12 (VCE bleted Year 10 (for ete that school I dary school? ompleted any or r Degree or High or Associate Diplo III or Trade Cert.	evel? (Form YE f the following	at: YYYY)	ications?	Completed Completed YES NO vanced Diplor ert. IV or Adva Certificates	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician Cert. II	
In who	Complet Complet Complet Complet Course Cours	ed Year 12 (VCE pleted Year 10 (for ete that school I dary school? completed any or r Degree or High r Associate Diplo III or Trade Cert. Cert. I	evel? (Form YE f the following	at: YYYY) ES N ng qualifi	ications? Ad Ce	Completed YES NO vanced Diplor ert. IV or Adva Certificates	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician Cert. II	
In who	Complet Complete Comp	ed Year 12 (VCE pleted Year 10 (for ete that school I dary school? completed any or r Degree or High r Associate Diplo III or Trade Cert. Cert. I	evel? (Form YE f the following	at: YYYY) ES N ng qualifi	ications?	Completed Completed YES NO vanced Diplor ert. IV or Adva Certificates	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician Cert. II	
In who	Complet Complet Complet Complet Course Cours	ed Year 12 (VCE pleted Year 10 (for ete that school I dary school? completed any or r Degree or High r Associate Diplo III or Trade Cert. Cert. I	evel? (Form YE f the following	at: YYYY) ES N ng qualifi	ications? Ad Ce	Completed YES NO vanced Diplor ert. IV or Adva Certificates	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician Cert. II	
In who	Complet Complet Complet Complet Course Cours	ed Year 12 (VCE pleted Year 10 (for ete that school I dary school? completed any or r Degree or High r Associate Diplo III or Trade Cert. Cert. I	evel? (Form YE f the following	at: YYYY) ES N ng qualifi	ications? Ad Ce	Completed YES NO vanced Diplor ert. IV or Adva Certificates	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician Cert. II	
In who	Complet Complet Complet Complet Course Cours	ed Year 12 (VCE pleted Year 10 (for ete that school I dary school? completed any or r Degree or High r Associate Diplo III or Trade Cert. Cert. I	evel? (Form YE f the following	at: YYYY) ES N ng qualifi	ications? Ad Ce	Completed YES NO vanced Diplor ert. IV or Adva Certificates	ted Year 11 (form 5) Year 9 or lower (form 3) ma or Associate Degree nced Cert. / Technician Cert. II	

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EMPLOYMENT 5.

Of the following categories, which best describes your current employment status? (Tick one box only)

Full Time Part Time Casual Self-Employed Unemployed - Seeking fulltime work

Of the following categories, which best describes your industry of employment? (Tick one box only)

A - Agriculture / Forestry / Fishing B - Mining

C - Manufacturing D - Electricity, Gas, Water

E - Construction

F - Wholesale Trade G - Retail Trade

H - Accommodation I - Transport, Warehousing

J - Information Media and communications

Food Services

K - Financial / Insurance

L - Rental / Real Estate Scientific Services

M - Professional / N - Administrative / Support O - Public Administration and Safety

P - Education / Training

O - Health Care /

R - Arts / RecreationS - Other Services

Social Assistance

Of the following categories, which best describes your occupation? (Tick one box only)

1 - Manager

2 - Professionals

3 - Technician / Trade Workers 4 - Community and

Personal Service Workers

5 - Clerical and Administrative Workers

6 - Sales Workers

6.

Machinery /

Operators and Drivers

8 - Labourers

9 - Other

Of the following categories, which BEST describes your main reason for undertaking this course/traineeship/apprenticeship? (Tick one box only.)

To get a job

To develop my existing business

To start my own business

STUDY REASON

To try for a different career

To get a better job or promotion

It was a requirement of my job

I wanted extra skills for my job

To get into another course of study

For personal interest or self development

Other reasons

Students who are enrolling for the first time since the VSN was introduced will get a new VSN.

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7. UNIQUE STUDENT IDENTIFIER NUMBER- USI NUMBER

Do you have you a Unique Student Identifier Number?

YES

NO

Enter USI Number (USI):

From 1 January 2015, we Technical Advanced Training can be prevented from issuing you with a nationally recognised VET qualification or statement of attainment when you complete your course if you do not have a Unique Student Identifier (USI). If you have not yet obtained a USI you can apply for it directly at http://www.usi.gov.au/create-your-USI/ on computer or mobile device.

If you would like us Technical Advanced Training to apply for a USI on your behalf you must authorise us to do so and declare that you have read the privacy information at http://www.usi.gov.au/Training-Organisations/Documents/Privacy-Notice.pdf

[Student Full Name]

authorise Technical Advanced Training to apply

Please Circle

pursuant to sub-section 9(2) of the Student Identifiers Act 2014, for a USI on my behalf. I have read and I consent to the collection, use and disclosure of my personal information pursuant to the information detailed at http://www.usi.gov.au/Training-Organisations/Documents/Privacy-Notice.pdf

SIGNATURE:

DATE (dd/mm/yyyy):

8. Technical Advanced Training Forms Issued (*Please tick appropriate boxes*)

Enrolment Form	Course Materials & Work book	Trainee Information Kit
RPL application form	LL&N Assessment	Student Training Plan

9. COURSE FEES / GOVERNMENT FUNDING ELIGIBILE STUDENTS

Please indicate (only) one Course for which you wish to enroll. All Course Fees include Student Workbook

												n class	
	Course Code				Course Code Course Title							Evening C	ass
•										*HCC / PCC	**Non HCC	*HCC / PCC	**Non HCC
	С	Р	Р	2	0	2	1	8	Certificate II in Security Operations (Crowd Control / Unarmed Guard / Control Room)	\$50.00	\$250.00	\$50.00	\$250.00
	С	Р	Р	3	1	3	1	8	Certificate III in Security Operations (Screening / Baton & Handcuffs)	\$80.00	\$400.00	\$80.00	\$400.00
	С	Р	Р	3	1	3	1	8	Certificate III in Security Operations (Baton & Handcuffs / Cash in Transit / Armed Guard)	\$80.00	\$400.00	\$80.00	\$400.00
	С	Р	Р	4	0	7	1	9	Certificate IV in Security Management	N/A	N/A	\$160	\$800

INCLUSIVE EN	\$250	\$400	\$800								
INCLUSIVE EN	NROLMENT /	\$	50 \$80	\$160							
Write the course start date you wish to enroll (dd/mm/yyyy) DAY EVENING											
Payment Det	tails Tick 🧹										
Cash	Eftpos	Credit Card Ma	aster or Visa Onl	ly (Complete below)	Cheque (Payable	to: Technical Adva	nced Training)			
Card Holder's N	ame:				Card	Expiry Date (mm	/yy)				
Card Number:		/	1	1	CC	V #:					

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COURSE DETAILS / FEE FOR SERVICE including Enrolment Fee 10.

													Please circle p	referred class		
ck	Cou	urse	Code	9					Co	ourse	Title		Day Class	Evening Cla	ss RF	L Only
	С	Р	Р	2	0	2	1	8	Ce	ertifica	te II in	Security Operations Unarmed Guard / Control Room)	\$1200.00	\$1500.00		00.00
	С	Р	Р	3	1	3	1	8	Če	ertifica	te III ir	n Security Operations (Core Units Only)	\$800.00	\$800.00		
	С	Р	Р	2	0	2	1	8				required for a Certificate III qualification) ecurity Operations (Control Room Operator)	\$450.00	,		
	C	F	-		0	2	<u>'</u>	0	+			te II in Security Operation qualification is less than 12 months old) Firearms Instructor				
									(SIFI)) Course			\$1600.00			
	С	Р	Р	3	1	3	1	8				n Security Operations on & Handcuffs)	\$2200.00	\$2200.00	\$2	200.00
	С	Р	Р	3	1	3	1	8	Ce (B)	ertifica	ate III ii	Security Operations	\$2250.00	\$2250.00	\$2	100.00
	С	Р	Р	4	0	7	1	9	_			uffs / C.I.T / Armed Guard) ualification in Certificate II in Security Operations)	N/A			
	A	V	ı	2	0	1	1	8	AVI	20118 C	ertificate	n Security Management I in Transport Security Protection		\$3000.00		800.00 00.00
	A	V	'		U	'	<u>'</u>	0	(Air	Cargo Ex	kamination	Screening)	\$900.00		40	00.00
	Α	V	1	2	0	1	1	8				e II in Transport Security Protection	\$1750.00		\$1	500.00
									(Air	Cargo/ D	omestic &	International Airport and Maritime Screening)	* 11.00.00			
nd a	lone i	L unit/s	of C	l omn	l etenr	l cy or	Sho	rt Co	l urse	s (No	n-Accr	edited) ONLY				
k						<u>,</u>								Day Class	Evening	RPL
	H	t of C	Comp	eter A	icy I	D	0	0	9			Unit Title Provide CPR		\$100.00	Class	Only N/A
	Н	L	T	A	i	D	0	1	1			Provide First Aid		\$200.00		N/A
														,		
	С	Р	Р	S	E	С	3	1	2	7		Conduct security screening using x-ray	equipment			
	С	Р	Р	S	E	С	3	1	2	8		Conduct security screening using walk-through me				
	С	Р	Р	S	Е	С	3	1	2	9		Conduct security screening using explosive trace		etection equipment \$700.00 \$700.0		
	С	Р	Р	S	Е	С	3	1	3	0		Conduct security screening using hand-he	eld metal detectors			
	С	Р	Р	S	Е	С	2	1	0	8		Screen people, personal effects and items to maintain security				
	С	Р	Р	S	Е	С	3	1	1	0		Control persons using baton		\$350.00	\$450.00	\$250.
	С	Р	Р	S	Е	С	3	1	1	1		Control persons using handcuffs		φ330.00	φ430.00	Ψ230.
	С	Р	Р	S	Е	С	3	1	1	8		Inspect and test cash-in-transit security equipm	ent and rectify faults			
	С	Р	Р	S	Е	С	3	1	1	9		Implement cash-in-transit security p	ocedures	\$300.00	\$350.00	\$200.
	С	Р	Р	S	Е	С	3	1	2	0		Load and unload cash-in-transit in an uns	ecured environment			
	С	Р	Р	S	Е	С	3	1	1	4		Control security risk situations using fir	earms	\$200.00		
	С	Р	Р	S	Е	С	3	1	1	5		Carry, operate and maintain revolvers for	security purposes	\$400.00		
	С	Р	Р	S	Е	С	3	1	1	6		Carry, operate and maintain semi-automatic	or security purposes	\$400.00		
			I		I	l	ı	ı	Anr	1	irearn	ns Re-Qualification for Revolver o				
	С	Р	Р	S	Е	С	3	1	1	5		Carry, operate and maintain revolvers for	security purposes	\$400.00		
	С	Р	Р	S E C 3 1 1 6 Carry, operate and maintain semi-automatic for security purposes \$400.00												
			,						Ann	ual Fi	irearm	s Re-Qualification for Revolver a	nd Semi-Automa	tic		
	С	Р	Р	S	Е	С	3	1	1	5		Carry, operate and maintain revolvers for	security purposes	\$600.00		
	С	Р	Р	S	Е	С	3	1	1	6		Carry, operate and maintain semi-automatic	or security purposes			
ninin	num p	aym	ent of	\$250	0.00 is	s req	uired	if co	urse	fee is	>> \$25	0.00		DAY	EVE	NING
te th	ie cou	ırse s	start d	ate yo	ou wisl	h to e	nroll i	nto (d	d/mm	/уууу)				•		
ment	Detail Cas		۲ √	!	Eftpo	s			Cred	dit Ca	rd Mas	ter ov Visa Only(Complete below)	Cheque (Payable to: <i>Tec</i>	hnical Adv	anced Trai
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С	ard N	lumh	er:					/			1	1	CCV #:			
_	1															

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11. EMERGENCY CONTACT DETAILS

Title: Mr / Mrs / Miss / Ms / Dr etc. Full Name:

Phone Number #1 Phone Number #2 (Format: 0400-000-000) (Format: 0400-000-000)

Relationship to Student: Address:

Does this nominated person speak a language other than English? Yes No

If yes, what is the main language spoken at home?

12. STUDENT PRIVACY AND CONSENT NOTICE

Under the Data Provision Requirements 2012, Technical Advanced Training is required to collect personal information about you and to disclose that personal information to the National Centre for Vocational Education Research Ltd (NCVER).

Your personal information (including the personal information contained on this enrolment form and your training activity data) may be used or disclosed by Technical Advanced Training for statistical, regulatory and research purposes. Technical Advanced Training may disclose your personal information for these purposes to third parties, including:

- School if you are a secondary student undertaking VET, including a school-based apprenticeship or traineeship;
- Employer if you are enrolled in training paid by your employer;
- Commonwealth and State or Territory government departments and authorised agencies;
- NCVER:
- Organisations conducting student surveys; and
- Researchers.

Personal information disclosed to NCVER may be used or disclosed for the following purposes:

- Issuing a VET Statement of Attainment or VET Qualification, and populating Authenticated VET Transcripts;
- facilitating statistics and research relating to education, including surveys;
- · understanding how the VET market operates, for policy, workforce planning and consumer information; and
- administering VET, including program administration, regulation, monitoring and evaluation.

You may receive an NCVER student survey which may be administered by an NCVER employee, agent or third party contractor. You may opt out of the survey at the time of being contacted.

NCVER will collect, hold, use and disclose your personal information in accordance with the Privacy Act 1988 (Cth), the VET Data Policy and all NCVER policies and protocols (including those published on NCVER's website at www.ncver.edu.au).

STUDENT DECLARATION AND CONSENT - *Parental/guardian consent is required for all students under the age of 18.

I declare that the information I have provided to the best of my knowledge is true and correct.

I consent to the collection, use and disclosure of my personal information in accordance with the Privacy Notice above.

STUDENT SIGNATURE DATE (dd/mm/yyyy)

PARENT/GUARDIAN SIGNATURE DATE (dd/mm/yyyy)

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13. SKILLS FIRST PROGRAM - EVIDENCE OF ELIGIBILITY AND STUDENT DECLARATION FORM

SECTION A - EVIDENCE OF CITIZENSHIP / RESIDENCY

TO BE COMPLETED BY AN AUTHORISED DELEGATE OF THE TRAINING PROVIDER – DO NOT LEAVE ANY SECTIONS BLANK
--

I confirm that for:

(Student's full name)

I have **SIGHTED one** of the following:

Australian Birth Certificate (not Birth Extract) Current New Zealand Passport

Current green Medicare Card New Zealand Birth Certificate Current Australian Passport
Australian Citizenship Certificate
Australian Certificate of Registration by Descent
New Zealand Citizenship Certificate

A proxy declaration for individuals in exceptional circumstances as per Clauses 2.13 – 2.17 of the Guidelines About Eligibility Confirmation via the VISA Entitlement Verification Online System (VEVO) of permanent residence AND the student's foreign passport or ImmiCard

Confirmation that the student meets the eligibility criteria for the Asylum Seeker VET Program.

By EITHER:

viewing an original; OR viewing a certified copy; OR

verifying through the Document Verification Service (DVS) [where it is possible to do so, and in accordance with Clause 2.5(c) of the Eligibility Guidelines]; OR

viewing a digital green Medicare card on a Digital Wallet app on the card holder's mobile device [in accordance with Clause 2.5(d) of the Guidelines About Eligibility]; OR

relying on evidence sighted and retained as part of a previous enrolment [in accordance with Clause 2.10 of the Guidelines About Eligibility] OR

verifying through VEVO, and viewing supporting evidence, if required [in accordance with Clause 2.5(e) or (f) or 2.7(a) or (b) of the Guidelines About Eligibility]

And I have retained **ONE** of the following:

a copy of the original or certified copy; OR the certified copy; OR

evidence as set out in Clause 2.5(c) of the Eligibility Guidelines [where verified through the DVS]; OR

declaration of sighting a digital green Medicare card [as set out in Clause 2.5(d) of the Guidelines About Eligibility]; OR

evidence as set out in Clause 2.5(e) or (f) or 2.7(a) or (b) of the Guidelines About Eligibility [where verified through VEVO]; OR

Declaration of sighting a document where a student has objected to their document being retained. [as set out in clause 2.6 of the Guidelines About Eligibility.]

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SECTION B1 - STUDENT DECLARATION TO BE COMPLETED BY THE STUDENT - DON'T LEAVE ANY SECTION BLANK UNLESS YOU ARE ASKED TO SKIP A QUESTION OR GO TO THE DECLARATION - PLEASE ASK THE TRAINING PROVIDER FOR HELP IF YOU DON'T UNDERSTAND A QUESTION. Q1. Write the name of the course/s you're applying for (eq.CPP20218 Certificate II in Security Operations) Q2. Are you doing, or have you done any other Skills First training in 2024 ? Tick your response. No Yes - write the course name(s) below. Include training you haven't started yet. Q3. Are you enrolled in a school, include government, non-government, independent, Catholic or home school? No Yes Q4. Are you enrolled in the Commonwealth Government's Skills for Education and Employment Program? No Yes **Student declaration -** read and complete the declaration below. - I understand that my enrolment may be subsidised by the Victorian and Commonwealth Government under the Skills First Program. I understand my enrolment may effect my eligibility for more Skills First - I understand that the Department of Jobs, Skills, Industry and Regions may contact me to participate in a survey or interview. - I declare the inforamtion in this form is true and accurate.

Name: ______
Signature: _____
Date:

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SECTION C - TRAINING PROVIDER DECLARATION

To be completed by the training provider - do not leave any sections blank

Program(s) the student is seeking to enrol in (include program code and name):

- the evidence I have sighted and retained in Section A;
- the information the student has provided, including in Section B; and
- any additional information I acquired and recorded in the `notes` section below;

I confirm the student is eligible for Skills First funding for the program/s listed above because they;

are an Australian or New Zealand citizen, or permanent resident of Australia, or eligible for the Asylum Seeker VET Program;

are not enrolled in a school (except if they are doing a School Based Apprenticeship or Traineeship);

will not be:

- · commencing more than 2 Skills First AQF qualifications in the same year
- · commencing more than 2 Skills First Sets in the same year
- · doing more than 2 Skills First programs at the same time; and

Authorised Training Provider declaration

By signing this declaration, I acknowledge that:

- I am responsible for ensuring that all parts of this form are complete.
- I have reviewed Sections A and B and have confirmed they have been completed in full.

Name:	Position:					
Signed:	Date: (dd/mm/yyyy)					
Notes						
Record additional details or eligibility information, including information you used to verity student`s eligibility the not captured in Sections A or B.						

If there are no notes, write N/A

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14. REFUND POLICY

ALL REFUNDS INCUR A \$150.00 administration fee for full fee paying students NO REFUNDS FOR SKILLS FIRST ELIGIBLE STUDENTS.

All Refunds made to Technical Advanced Training will incur an administration fee of \$150 with any refunds to be sent in the form of a Company cheque. Our Refunds policy is subject to the following conditions below:

- If you advise TAT in writing **no less than 3 working days** prior to the commencement of your course we will provide a full refund minus the above administration fee.
- If you have enrolled and paid any course fee via our online service, the above points will apply to any refund request. You will need to apply for a refund in writing and the refund will be sent in the form of a Company cheque. This cheque will be addressed to the name and address listed on the enrolment form.
- Where students have been asked to leave the classroom and not rejoin for behavioural reasons the above refund policy will also apply.
- All units completed and payed for at the time of withdrawal will be recognised via a statement of attainment
- No payments nor refunds will be made to students from any government or third party funding.

NOTE: If TAT cancels a course, a full refund will be issued or you can transfer to another scheduled course.

I understand the refund policy and agree to the terms, and will supply the required request in writing.

Student Signature:	Date (dd/mm/yyyy)
TAT Staff Signature:	Date (dd/mm/yyyy)

15. STUDENT ACCEPTANCE AGREEMENT

I declare that the information supplied in this declaration and all documentation supporting it are true and correct to the best of my knowledge.

I understand and agree to the following:

- 1. It is my responsibility to become familiar with TAT's policies and procedures. I am aware that TAT they are outlined in the student handbook and website.
- 2. I will advise TAT administration of any change to my address or contact details within 7 days.
- 3. I have read and understood the student selection and administration policy and procedure and the refund policy located on the TAT website and enrolment form and accept them in their entirety.
- 4. I agree that part of my course requirements I will participate in class activities, role plays and outside events as per class schedules.
- 5. I release and hold harmless the Academy, its CEO, staff and agencies in respect to any property loss or personal injury that I may sustain whilst participating in or resulting from attending the Academy or any activities related to my studies however caused.
- 6. I agree for TAT or its agents to take/utilise photographs/videos for public relations activities.
- 7. I state that the person witnessing this signature is not related to me in any way.
- 8. I have shown TAT representative a copy of my full vaccination (or exemption) evidence.

Student Signature:	Date (dd/mm/yyyy)
TAT Staff Signature:	Date (dd/mm/yyyy)

RETURN COMPLETED FORM TO:
Technical Advanced Training, Suite 15 11 – 17 PEARCEDALE Parade, BROADMEADOWS VIC 3047 OR E: info@advancetraining.com.au

TEL: (03) 9309 0059 FAX: (03) 9309 7490

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16. PUBLIC LIABILITY	WAIVER	
	Course Code:	
Student Full Name:	(dd/mm/yyyy) Date of Birth:	
I understand that I am enrolled in the abo activities that may include Self-defense, r I understand that I must not do any act or health or welfare at risk of harm or dange Due to the nature of the physical activity of If I wish to participate in these activities I	ve Course Code with Technical Advole plays, scenarios, activities and/cassist another person in doing any er. br practical shooting I may be expos	or practical shooting. act that may put myself or any other person's ed to potential risks of injury.
be held liable for any injury that I may sus	tain due to myself or another partici	rs or contractors or any venue owner, can not pants or any other persons accident, rson. This includes any form of pain and/or
Question 1		YES NO
Do you have any injuries or disabilities that If YES , please state in detail what those i		
and/or practical driving at your own risk Y	OU MUST TICK NO in Question (2) activities, that may include Self defe	If defence, role plays, scenarios, activities) BELOW and then sign this form. ence, role plays, scenarios, activities and/or
Question 2		
Yes I wish to participate By signing this form I agree not to hold T. that may include self defense, role plays,	A.T liable for any injury that I may su	t wish to participate ustain when participating in physical activities I driving.
Student full name:	Signature	e: Date:
TAT Staff full name:	Signature:	Date:
	CHECK EVERYTHING BEFORI	
Office Use Only		
OFFICE USE ONLY PROCESSED BY (Staff Name) SIGN DATE	Office Use ONLY – ENROLMENT Ch Enrolment Officer to ensure they have a certified copies of the following identific Drivers Licence or Learners Permit Green Medicare Card or Valid Pass Health Care Concession Card (if they have been permited by the concession	collected ations: sport sey have one) nave one)
Technical Advanced Training, Suite 15 11 –	RETURN COMPLETED FORM TO: 17 PEARCEDALE Parade, BROADMEADOWS V TEL: (03) 9309 0059 FAX: (03) 9309 7490	IC 3047 OR E: info@advancetraining.com.au

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Student Enrolment / RPL Form



Registered Training Organization Number: 22274 WORKPLACE TRAINING AND QUALIFICATIONS IN

Security ~ Risk Management ~ First Aid ~ R.S.A ~ Childcare ~ Training & Assessment

SCHEDULE OF GOVERNMENT SUBSIDISED COURSE TUITION FEES - 2024

COURSE	Indicative Scheduled Hours	FUNDED CONCESSION CARD FEE	Indicative Funded Concession Fee per Scheduled Hr	FUNDED WITH ELIGIBILITY FEE	Indicative Funded Fee per Scheduled Hour	APPROX. VALUE OF GOVERNMENT CONTRIBUTION	FULL FEE	Indicative Full Fee per Scheduled Hour
CPP20218 Certificate II in Security Operations (Unarmed Guard/Crowd Control) Currency = Current	18*8=144	\$50	\$0.35	\$250	\$1.74	\$2,146.50	\$ 1200	\$8.33
CPP31318 Certificate III in Security Operations (Baton & Handcuffs / Screening) Currency = Current	19*8.5 = 161.5	\$80	\$0.50	\$400	\$2.48	\$2,500	\$2200	\$13.62
CPP31318 Certificate III in Security Operations (Baton & Handcuffs, Armed, Cash in Transit) Currency = Current	19*8.5 = 161.5	\$80	\$0.50	\$400	\$2.48	\$3,638.25	\$2250	\$13.93
CPP40719 Certificate IV in Security Management Currency = Current	24*4=96	\$160	\$0.31	\$800	\$1.56	\$3,253.50	\$3000	\$31.25
TAE40116 Certificate IV in Training and Assessment Currency = Current	21*4=84	\$160	\$1.90	\$800	\$9.52	\$2,227.50	\$3000	\$35.71
AVI20118 Certificate II in Transport Security Protection (Air Cargo Examination Screening) Currency = Current	8*8=64						\$ 900	\$14.06
AVI20118 Certificate II in Transport Security Protection (Air Cargo/ Domestic & International Airport and Maritime Screening) Currency = Current	8*13=104						\$ 1750	\$16.83
Victorian Recreational Boating Marine / Personal Watercraft Licence Training	4	N/A	N/A	N/A	N/A	N/A	\$130	\$32.5
		ADD	TIONAL FEES	3				
Administration Fee			Refer to your selected Course and Refund Fee in your Student Information Handbook					
Admin/Cancellation Fee	Refer to your selected Course and Refund Fee in your Student Information Handbook							
Certificate Issue following Credit Transfers – Ad	\$450							
Certificate Reprinting	\$30 per sheet							

The above qualifications are delivered face to face at Suite 15, 11 – 17 Pearcedale Parade BROADMEADOWS VIC 3047 AND / OR specify location:

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TECHNICAL ADVANCED TRAINING

A.B.N. 16 025 532 981

BROADMEADOWS PLACE Suite 15, 11 – 17 Corner Pearcedale Parade and Dimboola Road BROADMEADOWS VICTORIA 3047 Web site: www.advancetraining.com.au info@advancetraining.com.au

SoF Version 1: 20230109