

National Recognition

One of the most important features of the Australian Quality Training Framework is the national recognition of training organisations and qualifications including Statements of Attainment.

Under national recognition a registered training organisation must accept the credentials issued by another registered training organisation based in any State/Territory of Australia. Technical Advanced Training undertakes to ensure that all Certificates and Statements of Attainment issued by any other registered training organisation are accepted as valid. Your Qualification or Statement of Attainment issued by Technical Advanced Training will be recognised Australia wide under these arrangements.

Enrolment

Students are required to complete a Pre-Training Review form and an Enrolment Application form, available from Reception at Suite 15, 11 – 17, Pearcedale Parade, Broadmeadows VIC 3047.

Further Information

Please contact reception.
Telephone +61 3 9309 0059
Facsimile +61 3 9309 7490
Email info@advancetraining.com.au

Technical Advanced Training
Suite 15, 11 – 17, Pearcedale Parade, Broadmeadows VIC 3047.

All Company policies, procedures and documentation are available online at: www.advancetraining.com.au



TOID #: 22274

Training Provider in:

Security ~ Screening ~ Early Childhood
First Aid ~ R.S.A ~ Training & Assessment
Risk Management

**Suite 15, 11 - 17 PEARCEDALE PARADE
BROADMEADOWS VIC 3047**

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A.B.N. 16 025 532 981



Registered Provider No. 22274

CPP20218

Certificate II in Security Operations

(Crowd Control / Unarmed Guard)

Entry Level Requirement for Licensing in Victoria



Version 1 : 20200701



Course Aims & Objectives

The course will be designed to provide training for those wishing to gain employment in the security industry or those who may already be employed and need to renew their license. It will assist students in undertaking routine security officer duties and to follow established practices in the workplace in a safe manner. It will also develop skills in collecting, analyzing and organizing information, planning and organizing activities and working with others.

Entry Requirements & Prerequisites

To work in the Victorian Security industry this course is the entry level requirement for licensing in Victoria to do Crowd Control and or Unarmed Guard. In addition you will be required to complete a fingerprinting hence, it is important you have and continue to maintain a clear criminal record. Technical Advanced Training will assist you in applying for your fingerprinting, name check and Individual Private Security Licence to the Licensing and Regulation Division (LRD) – Victoria Police. Further information about complying with licensing requirements in Victoria can be obtained from LRD on 1300 651 645 or licensingregulation@police.vic.gov.au

In addition to the above, you will be required to go through the institutes Pre-Training Review Process; this will include completing a Language, Literacy and Numeracy Appraisal. This is to ensure you have the skills required to successfully complete this training.

Literacy Language and Numeracy

Assistance and support will be provided with Literacy, Language and Numeracy issues.

Assessment

Students will be required to be assessed in this program, to show that they have achieved the skills and knowledge set out in the competency standards/modules.

Assessments include open book questions, scenarios, role plays and a closed book test. Cardio pulmonary resuscitation and defensive tactics training must be demonstrated to a satisfactory standard.

Resources & Facilities

TAT will provide you with the required learning resources and equipment. Classes will be conducted as required in an appropriate learning environment. We recommend you bring an exercise book to keep track of your learning.

Completion Requirements and Duration

To achieve this qualification the student must have demonstrated competency against all 14 units from below:

HLTAID003 Provide first aid

CPPSEC2102 Apply legal and procedural requirements to work effectively within a security team

CPPSEC2105 Provide quality services to a range of security clients

CPPSEC2103 Apply WHS, emergency response and evacuation procedures to maintain security

CPPSEC2104 Apply risk assessment to select and carry out response to security risk situations

CPPSEC2113 Escort and protect persons and valuables

CPPSEC2107 Patrol premises to monitor property and maintain security

CPPSEC2108 Screen people, personal effects and items to maintain security

CPPSEC2109 Monitor and control access and exit of persons and vehicles from premises

CPPSEC2101 Apply effective communication skills to maintain security

CPPSEC2106 Protect self and others using basic defensive techniques

CPPSEC2110 Monitor and control individual and crowd behaviour to maintain security

CPPSEC2111 Apply security procedures to manage intoxicated persons

CPPSEC2112 Apply security procedures to remove persons from premises

The course will run Monday to Friday each week. The day class runs for 18 days and the night class runs for 36 nights. In addition to the face-to-face class-room learning you will need to commit to approximately 40 hours of study/revision through the training towards completing the units in this course.

Course Fees & Charges

Students that are eligible to undertake training under the Victorian Training Guarantee (Government Funding) will cost:

- \$50.00 for Health Care Card Holders
- \$250.00 for Non-Health Care Card Holders

This price includes all workbooks. The above fees are required prior to course commencement for administration and enrolment fee. For government funding eligible students all cancellation requests made prior to course commencement date will incur a \$50.00 fee for Health Care Card holders or

\$150.00 for non-Health Care Card holders. The incurred fee is an administration and enrolment fee.

For full fee paying students, the course will cost \$1200.00 including all workbooks, subject to price change. A minimum payment of \$250.00 is required prior to course commencement for administration and enrolment fee. All cancellation requests

made prior to course commencement date will incur a \$150.00 administration and enrolment fee. Once courses have commenced, the organisation will not approve refunds or transfers under any circumstances.

Technical Advanced Training reserves the rights to cancel or postpone the course commencement date with low enrolment numbers up to two days prior to the course commencement date. Should a course be cancelled or postponed, you will be notified either by mail, telephone or email. Cancellation of a program by Technical Advanced Training will result in a full refund.

Work Outcome

Once you are licensed you may be able to work in the following areas:

- Licensed venues, casinos
- Corporate security (conciierge)
- Gatehouse
- Mobile patrols
- Aviation, Seaports
- Sporting events

Articulation & Pathways

Student's seeking to work in a specialized field or broaden their employment opportunities is encouraged to study CPP31318 Certificate III in Security Operations.

Recognition of Prior Learning

Students may apply for course credits, advanced standing or exemptions if they are able to provide evidence that demonstrates that they have attained competency.

Competency may have been attained through formal and informal training, work experience and life experience.

Applications must be made on an official RPL Application form, available from the reception or website.

RPL Fees & Charges

RPL Application Fee: \$250.00

- CPP20218 Units
 - Level II First Aid Training
 - R.S.A Training
- Total cost of RPL including application fee: \$1000.00

Complaints

Students may access the Complaints Policy through the course Coordinator/ Director or visit our website, www.advancetraining.com.au